

KayBank Mastercard Gift Card

YOU MUST ACTIVATE THE CARD BEFORE USING IT

There are two ways to activate --



Call KeyBank at **866-290-7700** and follow the prompts



Go to **KeyCommercialCard.com/KeyBank/portal**
Click on "Activate Your Card" and enter information

Important Information --

- Last 4 of SSN/Company Code: **4274**
- You must set and keep **4274** as the PIN for the card
- The zip code is **19020** (the corporate office)
- Funds are not available for cash withdrawal at an ATM or wherever the cash-back option is available
- If using at a restaurant, please keep in mind that an **additional 20% of the charge** is temporarily held at the time of the transaction – think of it as a room for a tip, if necessary

If you have any questions, please reach out to Employee Engagement at EmployeeEng@hcsgcorp.com